Welcome to the Nyack Community!

Nyack College seeks to exalt Jesus Christ and fulfill its mission by being:

- **Academically Excellent**  Pursuing academic excellence in the spirit of grace and humility.
- **Globally Engaged**  Fostering a global perspective within a multi-ethnic and multi-cultural Christian academic community.
- **Intentionally Diverse**  Providing educational access and support to motivated students from diverse socioeconomic backgrounds.
- **Personally Transforming**  Emphasizing the integration of faith, learning and spiritual transformation.
- **Socially Relevant**  Preparing students to serve in ministerial, educational, healing and community-building professions.

-From the Statement of Nyack College: Core Values

The best way I can welcome you to the Nyack College community is to remind you that you are not here by accident. God brings you here for a purpose. What is that purpose? Making that discovery is what the Nyack experience is all about – that’s what makes being a part of the family here such a wonderfully life changing experience! As you begin your journey, know that the entire faculty and staff consider it our purpose to help you discover yours. We are praying for you. And we will work to make your time here a period of tremendous growth, both academically and spiritually. We can’t wait to get started!

**Michael G. Scales, Ed.D.**
President

WELCOME FROM CHARLES H. HAMMOND,
DEAN OF STUDENT LIFE, NEW YORK CITY CAMPUS

Each new school year it gives me great pleasure to say with much warmth and compassion, “Welcome dear students to our Nyack College, New York City Campus!” It is our sincere prayer that God will empower, equip and encourage you to reach for excellence in the attainment of your goals and desires during your season at Nyack. Always remember, it's not what or who you are today that matters most, but rather, it's God’s desire to perfect you into His image and for His glory! God’s richest blessings!

WELCOME FROM NICHOLAS AMADO,
PRESIDENT, STUDENT GOVERNMENT ASSOCIATION, NYC CAMPUS

Welcome to the exciting 2011-2012 school year. As we, the student body, continue to pursue our academic careers, we cannot forget that God placed us in Nyack College not only to do well in our classes, but to also build our community. In order to properly fulfill God’s purpose, we need to get involved in our community and encourage each other with love, prayer, and new ideas. As your new SGA President, I would love to see our student body bond together like never before. As part of our community, I will do my best to bring new ideas that persuade us all to get involved and witness the beauty that unfolds in community. Let us remember, that although we get discouraged by challenges and conflicts, all things are possible through Christ who gives us strength. With Christ by our side, I look forward to a great working relationship with all students, faculty and staff included. I can’t wait to see what God has in store for us.
NEW YORK CITY CAMPUS ADMINISTRATION

President……………………………………………………………………Dr. Michael Scales
Executive Vice President & Treasurer…………………………………Dr. David Jennings
Provost & Vice President for Academic Affairs………………………Dr. David Turk
Assistant Provost……………………………………………………………..Dr. Bennett Schepens
Vice President for Admissions & Marketing……………………………Dr. Andrea Hennessy
Vice President for Advancement…………………………………………Mr. Jeff Cory
Dean of Alliance Theological Seminary………………………………….Dr. Ronald Walborn
Associate Dean for the College of Arts and Sciences……………………Dr. Fernando Arzola
Undergraduate Registrar…………………………………………………..Ms. Evangeline Couchey
Dean of Student Life New York City………………………………………Rev. Charles Hammond
Dean of Student Life Rockland Campus………………………………….Mrs. Wanda Velez
Director of Admissions……………………………………………………….Mrs. Leslie Rosado
Director of Student Financial Services……………………………………Mr. Isaac Foster
Assistant to the Associate Dean of Student Life…………………………Mrs. Deborah Harris

2011/2012 Academic Year At A Glance

Fall 2011
August 29…………………………………………………………Faculty Assembly
August 31…………………………………………………………. Return Students Registration Check-In
September 1……………………………………………New Student Registration Check-In/Launch
September 7…………………………………………………Classes Begin
September 14…………………………………………………Last Day to Add/Drop Courses
October 10 – 14………………………………………………. Advisement Week
October 13-14…………………………………………………..Board of Trustees
October 17 – December 20………………………………..Spring Registration (Jr/Sr)
October 24 – December 21……………………………….Spring Registration (Fr/So)
November 18………………………………………………….Last Day to Withdraw from a Course
November 20 – 27………………………………….Thanksgiving Break – No Classes
November 28…………………………………………………..Classes Resume
December 13………………………………………………….Last Day of Classes
December 14 – 20……………………………………………Final Exams
December 20……………………………………………………….Fall Semester Ends
December 21 - January 16………………………………….Christmas & Between Semesters Break

Spring 2012
January 2 – 13………………………………………………………..Winterim
January 13…………………………………………………………….Faculty Assembly
January 16………………………………………………………….Martin Luther King Day (no classes)
January 17………………………………………………………..SpRING 2011 Registration Check-In
January 18…………………………………………………………. Classes Begin
January 25…………………………………………………………...Last Day to Add/Drop Courses
January 30- February 1……………………………………….Deeper Life Series
February 9-10………………………………………………………..Board of Trustees
March 5 – 9…………………………………………………………….Advisement Week
March 11 – 18………………………………………………………Spring Break – No Classes
March 19……………………………………………………………..Classes Resume
March 12 – 16…………………………………………………...Fall Registration (Jr/Sr)
March 19 – 23…………………………………………………..Fall Registration (Fr/So)
April 5……………………………………………………………..Last Day to Withdraw from a Course
April 6 – 8……………………………………………………….Easter Break – No Classes
April 9………………………………………………………………Classes Resume
April 24…………………………………………………………….Last Day of Classes
April 25 - May 1…………………………………………………Final Exams
May 5………………………………………………………………Commencement
May 7………………………………………………………………Faculty Assembly

Student Resources & Services on the New York City Campus
ACADEMIC INFORMATION
Students are asked to acquaint themselves with the academic information provided in the annual academic catalog. In this publication, information concerning the grading system, grievance procedures, degree requirements, course descriptions and other relevant topics is readily available.

BULLETIN BOARDS
There are bulletin boards located throughout our facilities. Some boards are designated for departmental use (Office of Student Development, Registrar, Financial Aid, etc.), and some are open to student postings. Prior to posting any material, permission from the Office of Student Development is requested.

BURSAR’S OFFICE
This office receives student tuition payments and other fees and directs students to other areas when further related assistance is needed.

CAREER COUNSELING & SERVICES
Career Counseling & Services provides students with individual career counseling, classroom career development workshops, career resources, internship information, and graduate school resources. A comprehensive Career Services website that includes a multitude of services is available via the Nyack College home page. Career Counseling & Services is located on the 5th floor of 361 Broadway. Please contact Tiffany Austin, Director of Career Counseling and Services, at x.4584 or email Tiffany.Austin@Nyack.edu to schedule an appointment.

CHAPEL (THE NYACK EXPERIENCE)
A time of refreshing and inspiration with the NC/NYC community is offered through regularly scheduled Chapel services. Each service features anointed music, a relevant message, and a time of prayer. Special guest speakers and other theme services are scheduled throughout each semester. Students are welcome to participate as worship team members, band members, greeters and will occasionally be asked to share a message or give testimony to the glory of God. As NC/NYC is a commuter college, attendance requirements differ from our Nyack Campus – Chapel is not mandatory. However, these weekly services hold significance for both individuals and for the campus community, and attendance is strongly encouraged.

CHAPLAIN’S SERVICES
As part of the Office of Student Development, the Associate Dean of Student Life, NYC Campus is readily available to serve our students by offering pastoral care, prayer and other spiritual assistance. In addition to facilitating our Chapel services, this responsibility includes providing oversight to all spiritual activity, including small group bible studies, prayer groups, short-term missions trips, evangelistic outreach and all other activities deemed under spiritual formation.

CHILDREN ON CAMPUS
NC/NYC does not have the permit or coverage for the care and responsibility of children and minors. In cases of extreme extenuating circumstances, if you must bring a minor to school with you, please have that child in your care at all times. You need permission from a professor if you wish to have the child sit in class with you. Please do not have the child roaming the corridors, wandering in the library or playing/working on the computers.

COMPUTER SERVICES
NC/NYC operates a computer lab and computer research center at the library for the convenience of all students. The lab schedule is posted and the research center hours coincide with the library schedule. All students receive an email account and log-in access code at the time of registration. Computer Lab Assistants are on duty daily to assist NC/NYC students with the use of the available equipment and software.

COPY MACHINES
Copy machines at 361 Broadway and 93 Worth Street are located in various areas and are for departmental use only. Students may access coin-operated copiers as follows:
93 Worth: West end of the hallway; and at 361 Broadway: Library. Please see an Auxiliary Services Associate at 93 Worth or a Library staff member at 361 Broadway for coin-op assistance.

COUNSELING
Nyack College provides quality education and services to facilitate the holistic development of its students. The college experience is a demanding one academically, emotionally and spiritually. Therefore, the Office of Student Development offers pastoral counseling and personal development counseling. There is a Certified Social Worker and student interns who provide personal development counseling. Counseling services are free to students, and all sessions are kept confidential to the fullest extent allowable by law. Students are welcome to walk in or make an appointment. These offices are located on the second floor of 361 Broadway.
CULTURAL EVENTS
In celebration of our diversity we commemorate various cultural activities throughout the year, including Hispanic Heritage week, Black History Month and Korean Lunar New Year events. Calling upon the richness of the many cultures represented by our community, we emphasize our unity in the Lord. We further utilize the unique opportunities living in New York City provides by sponsoring field trips to various museums and performances which encourage cultural awareness and a fuller appreciation of the arts.

DIRECTORIES
Telephone extension listings, facility and specific departmental office locations, directions and faculty and staff listings will be made available at the start of each semester. A listing of NC/NYC Administration is provided elsewhere in this handbook.

DISCIPLINARY PROCEDURES
Nyack College’s philosophy of discipline is the same for all campuses and is outlined in the “Community Lifestyle Expectations For All Campuses” elsewhere in this handbook. Special attention is directed toward our Acceptable Computer Use and Plagiarism policies as highlighted below:

Acceptable Computer Use: The NC/NYC computing and networking resources are provided primarily for the use of college students, staff and faculty. These are intended to be used for educational purposes and to carry out the business of the College. Appropriate use of the resources includes instruction, study assignments, research, communication and the official work of the campus organizations and agencies of the College. Those who use the computing and networking resources are required to behave in their use of technology in a manner consistent with mature Christian behavior and the College’s Community Lifestyle Expectations. This includes the use of campus personal computers and terminals, departmental computing facilities, general use computers, printers, campus network resources and networks throughout the world to which the College provides computer access. Improper use of college computing and network resources will result in disciplinary action. Any person using NC/NYC’s computing or network resources in any way that violates this appropriate use policy is subject to any or all of the following disciplinary actions:

1. Verbal and/or written warning to the offender;
2. Restriction of system access for a specified period or until acts of restitution have been performed;
3. Revocation of all system privileges for a specified period of time; or
4. Statement of charges sent to the Office of Student Development (for student offenders) or to the appropriate Director or Vice President (for employee offenders) which could lead to other penalties, including but not limited to, suspension or expulsion, depending on the seriousness of the offense.

Plagiarism and Cheating: Plagiarism is defined as “the act of using another person’s ideas or expressions in your writing without acknowledging the source...to repeat as your own someone else’s sentences, more or less verbatim” (MLA Handbook). Plagiarism is not only repeating word-for-word someone else’s writing but also taking ideas or another's work without acknowledgment. Any student caught cheating, including plagiarizing, during her/his matriculation at NC/NYC, is subject to the following procedures:

First offense: Failure in the course involved
Second offense: Dismissal from the College

Cases of cheating are to be reported to the Academic Dean. Appeals may be made with the provision that the Instructor and the Dean are present when the case is considered.

EMPLOYMENT OPPORTUNITIES
The Office of Student Development (OSD) maintains a list of employment opportunities (as provided) that are often posted on the Career Development Bulletin Board but always available in the OSD office. Occasionally, there may be part-time student worker positions available at our campus.

ENGLISH AS A SECOND LANGUAGE (ESL)
For qualifying students, NC/NYC offers an ESL program that provides academic preparation and support for students who do not speak English as their first language. Emphasis is on the skills needed for academic success in college, and students can develop their English proficiency while taking college courses. The program is designed to accommodate international students as well as recent U.S. immigrants.

FINANCIAL SERVICES
Information on financial aid, grants, loans and scholarships, as well as establishing payment plans and developing your own financial aid package, is available in the Financial Services Office. A personal Financial Aid Counselor will be pleased to assist you before, during and after the registration process.
FOOD & DRINK
Vending machines dispensing hot and cold food and beverages are available for student use throughout our facilities. However, no food or drinks, except for water, are permitted in classrooms. Tables are provided in student areas for snacks and meals. NC/NYC Recycles! Recycling containers for paper, cans and bottles are located throughout our facilities.

GRADUATE STUDIES
Alliance Theological Seminary offers graduate degree programs on both the New York City campus and the Nyack campus. Programs in the fields of Master of Divinity (93 credits) with concentrations in Urban Studies, Theological Studies or Counseling; Master of Professional Studies (65 credits); Master of Professional Studies in Urban Ministry (48 credits); and Master of Arts in New Testament (33 credits) are offered. Nyack also offers the Master of Business Administration and Master in Organizational Leadership. The Alliance Graduate School of Counseling offers the Master in Mental Health Counseling. Please stop by the Admissions Office to request a current catalog or for further information.

HEALTH INSURANCE
There is optional, low-cost student health insurance available to all NC/NYC students, both part time and full time. A dental benefit is also an option. Students are also able to cover spouses and dependents under the program. Descriptive brochures are provided to all students at the beginning of each Fall Semester, to new students each semester and are also available in the Office of Student Development throughout the year.

ID CARDS
Each student is provided with a NC/NYC picture identification card. You are required to carry your ID card with you at all times. Cards are validated at each registration period for the semester and provide access to the Library, computer lab and other student areas. For security reasons, your card is required at all times to gain entrance into the facilities.

INTERNSHIPS
The Office of Student Development (OSD) works with our various academic departments to coordinate student internship experiences in ministry, social work and business related areas (full-time, part-time, paid and volunteer positions). Consult your academic advisor to determine the internship options and/or requirements for your program of study. A full packet of information and the necessary forms (Learning Contracts, etc.) is available in the OSD or the Registrar’s Office.

LEARNING ASSISTANCE LAB (TUTORING)
The Department of Academic Skills offers NC/NYC students developmental courses, academic advisement and tutoring. Students who request tutoring receive two hours of tutoring per week per subject. Tutors may use the lab for their tutoring sessions, but oftentimes they go to another area where they can work.

LIBRARY
The NC/NYC Library is available for student use. Students may visit the library in person for quiet study Mondays – Thursdays from 10:00am to 10:00pm, Fridays from 10:00am to 7:00pm and on Saturdays from 10:00am to 3:00pm. Students may request books, periodical articles, and interlibrary loan and electronic resources via the Nyack College Library homepage at www.nyack.edu/library. Similarly, the library has access to the online catalogs of other libraries within the Metropolitan area, including the collections of the New York Public Library. A professional librarian offers general bibliographic instruction during the entire semester, either in a classroom setting or individually by appointment. Additionally, during mid-terms and finals, library hours are extended in order to support student study hours.

LOST & FOUND
Please check with the receptionists and Security at each site for lost and found items.

MAILBOXES
Each student has their own mailbox and all are encouraged to check it often. Flyers, returned graded papers, official notices and invitations are placed in these boxes for student retrieval. Please be sure to clear out your box at the end of each semester, as they are emptied and re-assigned at the start of each new semester.

ORIENTATION
New students are required to attend Orientation sessions scheduled just before and at the beginning of each semester. It is an informal time to meet different staff members, cover time management principles and receive key information that will help in adjusting to student life at NC/NYC. Special “Welcome Packs” are provided to all students each Fall and to all new students each semester.

PUBLICATIONS
NC/NYC is pleased to provide an assortment of weekly and monthly publications for the students and college community at large. Please be sure to read these pieces when they are published, as they contain up to date details about all the activities and programs being offered. Student participation in terms of submitting articles or other items
of interest is always encouraged.

SPiritual Emphasis Week
At select times during each semester a series of services around a central theme are offered to provide a spiritual focus to the NC/NYC community. Attendance and full participation in all related activities is strongly encouraged.

Student Areas
Lounge areas are provided for student use. Vending machines, photocopiers, tables and chairs are provided with more resources forthcoming. Please treat all facilities with respect, cleaning up after use and considering the needs of others along the way.

Student Government Association
Elected each April for the following academic year, the SGA is an association of students (working with a staff advisor) functioning as the intermediary between the administration and the student body. It seeks to promote the general welfare of the College and the basic rights of the students, as well as coordinating student events and activities that promote fellowship and unity. Students elected to serve on the SGA work on various committees, providing a student voice in academic, spiritual and community life. Various student groups (such as the formation of clubs) work in conjunction with the SGA and the Office of Student Development to offer additional community and resources for our students.

Weather Policy
Communication on school emergencies and closings will be provided through the Nyack College emergency hotlines, as well as the Nyack website, www.nyack.edu. Students may access the hotline by dialing the main campus number (646-378-6100) and choosing option “6”. Students and staff can also join the Facebook group, Nyack College School and Emergency closing Notification (http://www.facebook.com/group.php?gid=305092820163), which will send a Facebook message to all group members in case of a closing or cancellation.

Writing Center
NC/NYC students receive one-on-one help in completing homework assignments, term papers and the like in NC/NYC’s Writing Center. Refer to the Academic Development Department for a listing of services or to make an appointment.

Yearbook
The Office of Student Development oversees the publication of “Jars of Clay,” the NC/NYC annual yearbook. It offers a celebration of the NC/NYC community through prose, poetry, pictures and praise, including a special section devoted to graduates. Pictures are taken in early December, and individuals interested in joining the Yearbook Committee as writers, editors, photographers, etc. are welcome throughout the year.

Community Lifestyle Expectations
For All Campuses

One of the religion scholars . . . put in his question: “Which is most important of all the commandments?” Jesus said, “The first in importance is, ‘Listen, Israel: The Lord your God is one; so love the Lord God with all your passion and prayer and intelligence and energy.’ And here is the second: ‘Love others as well as you love yourself.’ There is no other commandment that ranks with these.”


Nyack College is a Christian liberal arts college committed to a lifestyle that frees us to dwell in the life God imagines for us. As we pursue truth and learn to serve Christ together, we desire that we would be a community of people whose belief and behavior is inextricably intertwined in order that we might reflect the kingdom of God to the world.

We celebrate that our diversity - ethnic, cultural, socioeconomic, and spiritual - is one of the most powerful ways that our community reflects Kingdom values to the world. We also recognize that this same diversity makes it impossible to establish a set of lifestyle expectations with which every member will agree. Our community lifestyle expectations are intended to create an environment rooted in loving God and loving others, an environment that will nurture the spiritual, intellectual, and emotional growth of each student.

Because each person’s story and spiritual journey is unique, some may feel confined by these guidelines. In turn, many others may find freedom and relief in the same guidelines. Our hope is that students who choose to join the Nyack College community will commit to these expectations as a way of demonstrating their dedication to their own development and to the development of others.
While enrolled in Nyack College, each student is responsible for knowing and adhering to all community lifestyle expectations set forth in the undergraduate student handbook, whether on Nyack College/Alliance Theological Seminary property or off campus.

Finally, no set of expectations, no matter how thoughtfully created or rigorously edited, can be exhaustive. In all things, all members of our community guide their decision-making with two questions, “Is what I am about to do (or ask, or say) loving to God?” and “Is what I am about to do (or ask, or say) loving to others?”

**ACADEMIC INTEGRITY**

Plagiarism is defined as “the act of using another person’s ideas or expressions in your writing without acknowledging the source…to repeat as your own someone else’s sentences, more or less verbatim” (MLA Handbook). Plagiarism is not only repeating word-for-word someone else’s writing, but also taking ideas or another’s work without acknowledgment. Any student caught cheating, including plagiarizing, during her/his matriculation at Nyack College is subject to disciplinary action.

Cases of cheating are to be reported to the Dean of the respective school. Appeals may be made with the provision that the instructor and the academic head are present when the case is considered.

**PERSONAL / SOCIAL**

Nyack College seeks to be a kingdom community dedicated to creating an environment where we are free to live the life that God has imagined for us. Because of that deep responsibility, the expectations we have of the members of our community to hold one another to the standards of our community are great. Rising above any ethic imposed by our cultural, ethnic, or social heritages, we have a sacred trust as kingdom people to come alongside one another “with genuine affection,” as Paul writes to the Romans, helping one another as we seek to follow the Jesus way.

Given this sacred trust, students are expected to encourage each other to live according to the community lifestyle expectations of Nyack College. Following the principles of biblical confrontation, if a student lovingly confronts another student about behaviors that are in violation of the community lifestyle expectations and the behaviors do not change, the confronting student has a responsibility to report the violation to an appropriate authority, including, but not limited to, Residence Life Professional Staff and/or the Dean of Students’ Office. In accordance with the Violence-Free Campus policy, students, faculty, and staff are required to immediately report any knowledge of behavior that may cause physical or psychological harm to another.

Students who have knowledge of community lifestyle expectation violations and who do not report the violation, and students who withhold information regarding violations of community lifestyle expectations during disciplinary proceedings are subject to disciplinary sanctions, particularly in cases where the behavior is in violation of state or federal laws and/or may cause physical or psychological harm to another.

**Integrity Clause**

In accordance with the Violence-Free Campus policy, students, faculty, and staff are required to immediately report any knowledge of behavior that may cause physical or psychological harm to another.

Students who have knowledge of community lifestyle expectation violations and who do not report the violation are subject to disciplinary sanctions. Students who withhold information regarding violations of community lifestyle expectations during disciplinary proceedings are subject to disciplinary sanctions.

*The above statements include cases where the behavior is in violation of state or federal laws and/or may cause physical or psychological harm to another.*

**CAMPUS SAFETY EXPECTATIONS**

**Building access, including roofs and windows**

For safety reasons, no students are permitted in campus facilities after regular hours of operation. Neither are students permitted on the roof of any building at any time without permission from Student Development or the Facilities Department. Students known to have been on the roofs of any buildings or to have thrown things off of buildings or out of/into windows will be subject to disciplinary action.

**Cyber-bullying policy**

Cyber-bullying involves the use of information and communication technologies (i.e. cellular phones) to support deliberate, repeated, and hostile behavior by an individual or group that is intended to harm others.

The Information Technology System of Nyack College imposes certain responsibilities and obligations, and is subject to College policies, and local, state, and federal laws. In making appropriate use of Nyack College computing resources students are not permitted to use mail or messaging services to harass, intimidate, or otherwise annoy another person, for example, by broadcasting unsolicited messages, or sending unwanted mail.
If the Student Development Office and/or Chief Judicial Officer is made aware that cyber-bullying/harassment is taking place through the use of Nyack College Information Technology Services, and/or personal technological devices, such actions will result in but not limited to judicial sanctions, Residence Life probation and in some cases housing termination and suspension/expulsion from Nyack College. The disciplinary actions taken by Nyack College does not shield from any criminal charges that may be taken against the harasser.

**Disruptive or Dangerous Behavior Policy**

In the spirit of pro-active concern and care, Nyack College is committed to maintaining a safe living, working, and learning environment for students, faculty and staff. The College recognizes that situations may arise where a student’s behavior is a potential threat to self or others, or where a student’s behavior significantly disrupts the ability of other students, faculty, or staff to participate in educational programs, living environments, or employment opportunities. Disruptive behavior may or may not include actions which lead to voluntary or involuntary hospitalization.

We will define Disruptive Behavior as:

1. Behaviors that interrupt or impair a student, faculty, or staff member’s ability to carry out their daily activities and responsibilities. Such disruption may be in the form of a single behavioral incident or a series of incidents.
2. Disruptive behavior includes, but is not limited to, students whose behavior potentially may deteriorate to the point of serious harm or dysfunction without assessment, intervention or treatment. When standard assessment is impossible because of the student’s resistance, behavioral observations will constitute the basis for such judgment.
3. Students may be administratively removed from student housing assignments, or have disciplinary sanctions imposed as a condition of continued classroom attendance or participation, in situations where their behavior is considered by the university, at its sole determination, to be:
   - Potentially dangerous to themselves or others.
4. Danger to self or others includes, but is not limited to excessive use of alcohol, misuse of prescription medications or illegal drugs, gestures or threats of harm to self or others, suicidal ideation or behaviors, self-mutilation, violence or threats of violence, or assaults.
   - Significantly disruptive to others, but not an immediate threat to self or others.

**Implementation**

If a student’s behavior is determined by the College to be detrimental to themselves or the Nyack College community, the College reserves the right, at its sole determination, to administratively intervene and impose conditions designed to enhance the student’s opportunity to succeed at Nyack College, or to remove the student if the College deems appropriate, and to minimize disruptive influence on the College community.

These measures may include but are not limited to mandatory mental health or alcohol/drug assessment/evaluation, adherence to a treatment plan, removal from or reassignment within student housing, growth contract, or mandatory administrative withdrawal from the College. A growth contract is an agreement between the Office of Student Development and the student, in which certain specified conditions must be met as a condition for the student’s continued participation at the College, or the student’s return to the College after withdrawal.

Students who are disruptive, but not a threat to self or others may be referred to Counseling Services and may be subject to the university disciplinary process.

**Firearms, Weapons and Projectiles**

Unauthorized possession or use of the items listed below is prohibited on the campus. Those persons with a special need regarding the storage or possession of a prohibited item should contact the Campus Safety Department BEFORE bringing the item onto campus property.

Prohibited items (Section 265 of the Penal Code) include, but are not limited to:

- All types of firearms or realistic models of firearms
- All types of ‘BB’ guns, pellet guns, paint ball guns or any similar type of device
- Stun guns
- All types of ammunition or ammunition materials
- Bows, crossbows, arrows, crossbow darts
- Swords, spears and similar types of stabbing or cutting weapons
- Any knife, except a butter knife, with a blade over four inches in length
- All types of police batons, “nightsticks”, or “billy clubs”
- Switchblade knives, gravity knives, pillum ballistic knives, daggers, blackjacks, metal knuckles and any form of lead “sap” device, including sap gloves
- All types of slingshots
- All types of chemical mace, pepper mace, and other similar type material, except for the purpose of personal defense
Nyack College understands that some of these materials may be legal in the state of New York. However, the College believes that the potential for the misuse or accidental discharge of these devices outweighs the minimal protective value that they represent. Other less intrusive yet highly effective devices are readily available. An example of such an item is an electronic personal alert alarm. Contact the Campus Safety Department for more information on personal defense options.

Liability
The College recognizes that certain activities voluntarily engaged in by students, such as informal athletic contests, jogging, running, sledding, walking in the woods, and other activities, have some measure of risk involved for the participants. Students and guests who engage in such activities assume the risk of injury or property damage that may result. The College is not responsible or liable for injuries or property damage incurred by students or their guests participating in these and similar activities.

Social networking policy
Students accessing “social networking services” such as Facebook, MySpace, Blogger, Twitter, and others should carefully read the terms and conditions set forth by such services. Students are solely responsible for the content of their sites. Neither Information Technology System nor Nyack College assumes any responsibility for what students place here. Inappropriate material placed on social networking sites is subject to Nyack College's Computer Policy, the Student Disciplinary Process and the College's Harassment and Grievance Procedures.

In addition to violation of College Policy, the posting of inappropriate material may subject students to criminal and civil penalties. As referenced in the terms and conditions of these networking services, students should refrain from posting material that is deemed to be criminal; harassing; racially, sexually, ethnically or religiously objectionable; defamatory; obscene; invasive of another's privacy; or infringing of copyright.

CHAPEL AND SPIRITUAL FORMATION EXPECTATIONS

Mission:
The office of Spiritual Formation seeks to create a dynamic environment for students to engage in a transformational process by fostering their spiritual, intellectual and social formation, while realizing a capacity for lifelong learning in local and global communities.

Program Goals:
The Spiritual Formation program seeks to impart to students the desire to seek God by themselves for themselves. Students will be able to identify and understand the topics of the quadrant and apply these concepts to their personal spiritual formation.

Student will develop through regular attendance and/or participation in some of the following options: Chapel, small groups, community service projects, Introduction to Spiritual Formation class, mentorship from upperclassmen and campus mentor team, spiritual formation input through faculty advisor, worship team/choir, New York City ministry teams, Overseas Winterim Class and leadership development opportunities.

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<tr>
<th>KNOWING</th>
<th>Ephesians 4:7-11</th>
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<td>Intellect</td>
<td>Authority</td>
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<td>Developing</td>
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<td>Renewing</td>
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<td>Authority</td>
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<tr>
<th>SERVING</th>
<th>Ephesians 4:12-13</th>
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<td>Mission</td>
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<td>Evangelism</td>
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<td>Ministry</td>
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<td>Social Justice</td>
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BEING: Who we are at the core of our Being must precede everything we do in the process of spiritual formation.

BELONGING: We are the “Called Out and Called Together.” Spiritual formation flows best in the Community of the Beloved.

KNOWING: The development of our intellect and renewal of our minds in critical to spiritual formation.

SERVING: Spiritual formation will include and result in us making an impact on our world for Kingdom of God.
STUDENT LEARNING GOALS and PROGRAM ASSESSMENT

<table>
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<tr>
<th>Student Learning Goals The Student will:</th>
<th>Program Goals</th>
<th>Nyack Core Values</th>
<th>Assignments &amp;/or Assessments Used</th>
<th>Location in Program</th>
</tr>
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<tbody>
<tr>
<td>1. Take responsibility for his/her own spiritual growth through opportunities available through the Office of Spiritual Formation.</td>
<td>Being portion of SF quadrant covering the topics of Identity, Intimacy, Character and Brokenness</td>
<td>Personally Transforming</td>
<td>Tell your Spiritual Pilgrimage story in PMN 101-Intro to Spiritual Formation class. Mask assignment in PMN 101 class. Chapel attendance and survey</td>
<td>Fall Semester Freshman Year, or First Semester for transfer students</td>
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<tr>
<td>2. Build relationships as they participate in classroom activities and ministry opportunities offered through the Office of Spiritual Formation.</td>
<td>Belonging portion of SF quadrant covering the topics of community, accountability, fellowship and healing</td>
<td>Socially Relevant and Intentionally Diverse</td>
<td>Chapel attendance Chapel Survey Small Group attendance Small Group Survey</td>
<td>M.W.F both semesters to reach 27 credits respectively. Every spring semester. As offered through OSF. Every spring semester.</td>
</tr>
<tr>
<td>3. Be exposed to methods of sharing their faith and given an opportunity to develop the discipline of scripture memorization and study of the Scriptures.</td>
<td>Knowing portion of SF quadrant covering the topics of intellect, developing, renewing, authority</td>
<td>Academically Excellent</td>
<td>Attendance at the Alpha Course Small Groups through the PMN 101 class. Daily quizzes for memory verse in PMN 101 Class Chapel attendance and survey</td>
<td>Fall Semester Freshman Year or First Semester for transfer students. Fall Semester Freshman Year or First Semester for transfer students. End of spring semester.</td>
</tr>
<tr>
<td>4. Students will engage in cross-cultural learning experiences and participate in serving people.</td>
<td>Serving portion of SF quadrant covering the topics of mission, evangelism, ministry, social justice</td>
<td>Globally Engaged</td>
<td>Rubric for Community Service Project through the PMN 101 class.</td>
<td>Fall Semester Freshman Year or First Semester for transfer students.</td>
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CHAPEL
Nyack College is committed to provide quality experiences to assist students in their spiritual development. Because spiritual growth is foundational to the intellectual, social, and relational growth that students will experience at Nyack, Chapel is considered to be an important and integral part of the college program. Students must determine their own personal relationship to Christ; however, chapel services are designed to be instrumental in building this relationship. The Spiritual Formation Staff, off-campus ministers and speakers, students and various members of the greater Nyack College community bring spiritual richness to the Chapel services.

CONDUCT IN CHAPEL
The College desires that Chapel becomes one of the highlights of a student's Nyack experience. This can only happen as every member of the community does her/his part in making Chapel a meaningful event. For this reason, students are expected to conduct themselves responsibly, respectfully and politely in Chapel. Talking is not appropriate during Chapel. Doing homework is not appropriate during Chapel. Excessive talking disturbs others and is disrespectful to those involved in the service. Hats, caps, hoods, bandannas, earphones/headphones and sunglasses are not to be worn in Chapel out of respect for the community coming together in corporate worship of the Lord. An atmosphere of reverence is to be maintained, so that all may receive maximum benefit from these worship experiences.

ATTENDANCE
The College offers approximately 40 regular Chapel services per semester from which students can choose to meet their requirement. In addition, attendance at the small groups approved by the Spiritual Formation Office may also be counted toward the Chapel requirement. In keeping with the basic objective of fostering mature personal behavior, the responsibility for reporting attendance at Chapel rests with the student.

- All students enrolled in 12 or more units of course work during a regular semester are required to attend 27 chapels per semester. Each student should regularly check her or his Chapel attendance on the weekly report posted outside the Dean of Students' Office.
- Seniors in their last semester of college, and who do not have any previous chapel sanctions, must acquire 20 chapel credits in order to walk in graduation.
- Seniors having previous chapel sanctions must fulfill the normal requirements of 27 chapel credits.
- Seniors who do not complete their total number of chapel attendance requirements in their last semester may not be permitted to walk in graduation.
Id scanners are located at the main entrance to record Chapel attendance. Students must scan in at the beginning of the Chapel service to be counted present. Students are responsible to verify that their ID has their correct student information and is scanned properly. A student is considered late after 10:15 am. Students should remain until the Chapel service is concluded.

Because of the large number of attendance opportunities available, there are no excused absences except by petition to the Dean of Students (see section on Chapel Petitions below). The number of Chapel attendance options will cover all eventualities: e.g., illness, doctor appointments, academic field trips, extended test session, participation in intercollegiate athletics, death in the family, birth of children, appearance in court, emergencies of any kind (car breakdown, snow days, late arrival on campus from vacation, etc.).

**CHAPEL EXEMPTIONS**

**Commuter Students** with no MWF class before Chapel or directly after Chapel (no 8:00, 9:05 or 11:10 class) may be exempted from the Chapel requirement for that semester. The Chapel Exemption Form is available in the Student Development Office or the Office of Spiritual Formation. The completed form, with a copy of the student’s class schedule attached as verification, must be submitted to the Office of Spiritual Formation by the last day of the add/drop period. When a partial exemption is granted, an appropriately lower Chapel requirement will be imposed.

The Chapel Exemption Form must be submitted to the Office of Spiritual Formation by the last day of the add/drop period of the semester where it applies.

**Student Teachers** will automatically be exempted from the Chapel requirement during the semester of student teaching. At the beginning of each semester, the School of Education forwards a listing of current student teachers to the Office of Spiritual Formation.

**VIOLATIONS**

If a student fails to meet their Chapel attendance requirement, the following series of sanctions will be imposed:

- **Chapel Warning** – Failing to meet the Chapel requirement in any single given semester will result in a written warning being issued to the student. Since chapel sanctions are cumulative, a student will automatically move on to the next level of violation if he/she fails to comply with the chapel credit requirement.
- **Chapel Probation** – Failing to meet the Chapel requirement in 2 cumulative semesters will result in the student being placed on probation status with Nyack College. The consequences for Probation status last for one semester and include the following: the student may not hold a leadership position or represent the college in any way, including intercollegiate athletics. Only if a student fulfills his/her chapel credit requirement will he/she be allowed to once again, hold a leadership position or represent the college in any way.
- **Chapel Suspension** – Since Chapel attendance is considered a distinction of a Christian college, continued non-compliance with meeting the Chapel requirement for three cumulative semesters will result in suspension from the college for one semester.

**INFORMATION TECHNOLOGY EXPECTATIONS**

**COMMUNICATIONS**

As a Christian institution of higher learning, how we communicate with one another is a primary focus of our college community. To this end, the College has developed communication expectations, procedures, and general guidelines for student use.

In addition to direct means of communication (person-to-person and telephone), the College provides for and expects all students, both residential and commuter, to use these four primary means of internal campus communication: campus mail, electronic mail, voice mail, and the college website. All students are required to set-up and maintain both a campus mailbox and a campus e-mail account.

Official campus communication may be sent by any and/or all of these means. All students are expected, on a regular basis, to accept their mail communication (campus, electronic and voice) within a reasonable time period from the date of receipt. Under normal circumstances a “reasonable time period” is defined as 2–3 business days. The term “accept” is defined as reading campus and electronic mail, and listening to voice mail.

**COMPUTER LAB ETIQUETTE**

Computer labs are deemed places of student learning and not student lounges for socialization. As such cell phones and other electronic devices should be silenced while in lab.

Cell phone conversations are to be taken out of the lab immediately. Conversations concerning class work should be kept to a low volume and as brief as possible. All prolonged conversations should be taken out of the lab.

Food and drink items are prohibited in the lab in order to maintain the lab in a serviceable condition. The potential of damage to computers, desks, seating and carpet is significant.
A student using the lab agrees to be observed and recorded via camera and that such recordings may be used to determine validity of reported infractions. Inappropriate behavior or violations of computer lab rules will result in the loss of computer account privileges.

**COMPUTER USE**

Nyack College provides faculty, staff and students with access to network and computing resources as an integral part of the education environment. Users should do so responsibly and consistently with the Nyack mission and objectives. Nyack reserves the right to define and to enforce appropriate regulations to ensure that the use of these resources is consistent with Nyack’s mission. Use of these resources is a privilege, not a right.

As a community that yields to the leadership of Jesus Christ, Nyack expects responsible use of technology by both students and employees. The following policies help define what is meant by responsible use of computer-related technology and complement the values of Nyack. Users of Nyack’s accounts are acting as representatives of Nyack and, as such, should act accordingly to uphold Nyack’s character and reputation.

**Permitted and Appropriate Use**

Access to computing facilities is a privilege granted solely to faculty, staff, and registered students. Users must act responsibly and maintain the integrity of these resources. The regulations and guidelines stated here refer to all access and usage of Nyack College’s computers, internet, network and e-mail. Usage must comply with federal, state and local telecommunications and networking laws and regulations. Usage must be ethical, reflect academic honesty, reflect community lifestyle expectations, respect the rights of other users, respect all pertinent license and contractual agreements, and show restraint in the consumption of shared resources.

Occasional and reasonable personal use is permitted, provided that it does not interfere with the performance of work duties and responsibilities. Nyack’s internet services may be used for personal improvement, outside of scheduled work hours, provided that such use is consistent with this policy.

An account owner may not lend her/his account(s) to another user. All accounts are required to be protected from unauthorized access by the use of a password. Each user is responsible and liable for all computing activities involving their account. Usage of computer resources is a privilege and not transferable or extendible by members of the college community to people or groups outside the College without the written approval of the Information Services Department. An employee is sometimes given access to confidential or privileged information relating to the institution, students, or other employees. Employees must respect the confidentiality of all information. They must neither divulge confidential information without appropriate consent nor seek to obtain access to information to which they are not entitled.

**Prohibited Use**

*Examples of misuse include, but are not limited to:*

Unauthorized use of a computer or network. Obtaining a password for a computer account without the consent of the account owner. Attempting or accessing any account or data not personally owned, regardless of intent and whether or not the material is protected. The only exceptions are for access specifically authorized or assigned by the owner. Attempting to monitor or tamper with another user’s electronic communications, or reading, copying, changing, or deleting another user’s files or software without the explicit agreement of the owner. Any use of the institution’s computers, internet, or network to gain improper access to or make improper use of computer systems elsewhere. Sharing information or providing other means of access, encouraging or even enabling use of the institution’s computers by anyone not a current faculty member, staff member, or student of the institution. Performing an act that interferes with the normal operation of computers, terminals, peripherals, or networks. Copying, moving, removing or altering hardware, networks and software owned or under license by the institution except by staff of Information Services. Running or installing on any computer system or network, or giving to another user, a program intended to damage or to place excessive load on a computer system or network. This includes but is not limited to programs known as computer viruses, Trojan horses, and worms. Forwarding e-mail chain letters or spamming e-mail accounts from Nyack College’s e-mail services or institution machines. Attempting to circumvent data protection or uncover security loopholes. Violating terms of applicable software licensing agreements or copyright laws. Deliberately wasting computer resources and consumables. Masking the identity of an account or machine. Posting materials on electronic bulletin boards that violate existing laws or the institution’s community lifestyle expectations. Using the institution’s computers, internet, or network for unlawful activities, commercial purposes not under the auspices of the institution, personal financial gain, gambling, political solicitation or personal use inconsistent with this policy. Using the computers, internet, or network to plagiarize or cheat on an exam, paper or other assignment. Activities are not considered misuse when authorized by appropriate institution officials for security, performance testing or to promote the general welfare of the college community.

**Respect for Community**

Users are required to behave in their use of the technology in a manner consistent with mature Christian behavior and the institution’s community lifestyle expectations, as well as federal and state law. The creation and sending of e-mail or other messages that harass, slur, embarrass, demean or are otherwise harmful is unacceptable. Standards embraced by this Christian community are well known. Usage of the institution’s computers, internet, or network for viewing, accessing, downloading, saving, receiving, or transmitting racist,
pornographic, harassing, threatening, violent, or otherwise offensive material is unacceptable. This applies to any screen display, printing, or the transmission of images, sounds or messages. Any user, student or employee, caught accessing such material will be appropriately disciplined. Promoting discrimination on the basis of race, gender, national origin, age, marital status, sexual orientation, religion or disability is unacceptable.

Confidentiality and Privacy
The institution gives best effort to keep its systems and data secure. Users should have no expectation of privacy while using institution-owned or institution-leased equipment. Information passing through or stored on institution equipment can and will be monitored. Other than GroupWise Messenger, no instant messaging programs provide any security. Therefore, GroupWise instant messaging for business purposes should be used. Sending sensitive information by email over the internet is illegal. Nyack College maintains the right to monitor and review internet use and e-mail communications sent or received by users as necessary (i.e., for troubleshooting, retrieving business-related information, legal requests, etc.). Confidential information relative to personnel matters, internal investigations and litigation should not be transmitted. Extra copies of all data are kept in the routine process of backup. Deletion of on-line files by a user does not mean that no other copy remains.

Respect for Ownership and Copyright
All hardware purchased by the institution remains its property. The material contained in those systems is also the property of the institution with the exception of software, which remains the property of third parties while used by the institution under the provisions of licenses and copyrights. Keeping, using, copying, sharing or distributing software, images or other tangible or intellectual property which one neither owns nor for which one has a valid license is in violation of copyright and is unacceptable. No improperly gained material is to reside on institution computers; if discovered it will be removed. The institution’s policies on plagiarism apply to uses of the computers and network in course assignments.

Respect for Resources
Users must be reasonable with regards to impact on all other users. If conflicts of resources arise, priority is given to academic and administrative work.

Users must show regard for the resource by routinely removing duplicate or unnecessary files, or seeking off-line means of storage. Generating chain letters or sending broadcast messages beyond the institution’s distribution lists is unacceptable. In public areas such as labs, installing software not owned by the institution and leaving personal files on internal disks are unacceptable. Staff removes all such materials from public machines without notice. Users are expected to save paper. Users provide their own paper for personal printouts, and the institution reserves the right to charge direct fees for paper use in public labs. Users may send and receive e-mail attachments that do not exceed 20 MB in size, provided that all attachments are scanned before they are opened by Nyack College’s chosen antivirus software. Staff e-mail boxes are limited to 200 meg. Student e-mail boxes are limited to 20 meg with attachments limited to 2 meg. E-mail messages should be regularly archived by the user. The administrators of the institution’s e-mail facility may, within certain limits, block incoming e-mail including unsolicited bulk e-mail or “spam.”

Web Blocking
The institution blocks access to web sites categorized as blatant pornography and hatred. The assignment or release of web sites from various categories is within the control of the institution. There is a lack of any technical means to guarantee the total absence of objectionable material from the campus network. Therefore, all members of the community are encouraged to diligently avoid pornographic material and hate sites.

Policy Violations and Sanctions
Computer usage is not an individual right but rather a privilege and users must conform to the guidelines and standards in this policy. Users must cooperate with Information Services in its operation, as well as in the investigation of misuse or abuse.

Persons who feel they are the target of violations are encouraged to bring their concern to the Information Services Department. Persons who discover an unauthorized use of their account should immediately report it to the Information Services Department. Persons who observe any loopholes in the security of the systems should report it to the Information Services Department.

Use of computer systems is monitored and recorded by authorized staff members to safeguard security and smooth operation. The institution may respond to violations of this policy as it deems appropriate. Responses include: investigation and confrontation of violators, suspension of privileges, referral to the judicial process, termination of employment (staff) or expulsion (students); prosecution, and/or civil action. The institution is not responsible for defending users against litigation arising from conduct or content that violates policy.

Violations will be reviewed on a case-by-case basis. Then Information Services may as deemed necessary (and with appropriate approval) disable the account and turn all pertinent information over to the individual’s immediate supervisor (faculty/staff) or the Dean of Students (students). The Dean of Students determines disciplinary actions in matters involving students. Disciplinary actions involving staff members are governed by the procedures set out in the
STUDENT CONDUCT EXPECTATIONS

ALCOHOL AND OTHER DRUGS
Because we seek to create an environment that nurtures the spiritual, social, and intellectual growth of young adults, as well as supports the physical and emotional well-being of each member of our community, Nyack College is an alcohol-, illegal drugs-, and tobacco-free campus.

In accordance with this policy:

- Students may not consume or possess alcoholic beverages, on or off campus, regardless of age. Possession of alcohol containers will be considered a violation of this policy. Any evidence of alcohol consumption (e.g., breath that smells of alcohol, disruptive, destructive, hazardous, or offensive behavior that can be linked to the consumption of alcohol) will also be considered a violation of this policy.
- Students may not be in the company of others who are drinking alcohol, using a controlled substance, or displaying alcohol containers or drug-related paraphernalia.
- Alcoholic beverage containers, posters, and other items advertising alcoholic beverages are not permitted anywhere on campus or in conjunction with any activity associated with the College.
- Students cannot for any reason obtain, manufacture, distribute, dispense, possess, or use any controlled substance (a drug or chemical whose manufacture, possession and use are regulated by the government) or drug-related paraphernalia. This includes use or possession of prescription medication by anyone other than for whom the prescription is written. Anyone involved in the sale or distribution of drugs on or off campus may be dismissed immediately and will be referred to local law-enforcement officials.
- Students may not use any substance, even legally obtained, for the express purpose of “getting high.” This policy includes, but is not limited to, the psychotropic use of cough medicine (DXM), inhalants, and herbs.
- The possession or presence of any amount of a controlled substance is prohibited. This includes but is not limited to, the presence of marijuana smoke or odor, small “roaches,” or residue found in baggies, pipes, or other paraphernalia. The possession or presence of marijuana or other controlled substance, including but not limited to paraphernalia such as baggies, pipes, or “bongs”, may result, minimally, in suspension.
- Operating a motor vehicle, on or off campus, while under the influence of alcohol or a controlled substance is a serious threat to oneself and the community and may result in immediate suspension, expulsion, or dismissal. Anyone who injures another person as a result of driving under the influence may be permanently dismissed.
- Hosting or in any way assisting or promoting a gathering (on or off campus) that includes drinking or drunkenness may result in suspension. Those living at the location where the party is held may be held responsible as hosts regardless of who provides the alcohol.
- Any student who encourages another to consume alcoholic beverage or use any substance as a means to induce that individual to engage in behavior that would otherwise be against that person’s will is subject to dismissal.
- Any student who sexually assaults or attempts to sexually assault another person who is intoxicated is subject to immediate dismissal.
- The use or possession of tobacco in any form is prohibited by Nyack College Administration on campus as well as within the village of Nyack and the surrounding communities. This includes smoking, chewing tobacco, dipping snuff, openly displaying tobacco, and advertising tobacco products in any form.

Possession means having the substances or being in the presence of other Nyack College students who are in possession of these substances. This includes, but is not limited to, residences, vehicles, or in another location on or off campus.

It is expected that while students are enrolled in course work, including breaks during the academic year (e.g., Christmas break, Spring Break), they will be in compliance with the Alcohol and Other Drugs policy.

Exceptions
Of-age students may responsibly consume alcohol:

- When they are with their parents or guardians.
- When the occasion is consistent with celebrations, rituals, or religious traditions (i.e., toasting at weddings, taking communion) associated with family or a host family.

If a student has questions concerning the alcohol policy and/or its application to certain situations, they are encouraged to contact the Dean of Students’ Office.

Sanctions
Violation of the Alcohol and Other Drugs policy may result in sanctions ranging from a letter of reprimand to dismissal. As noted in the Student Handbook, a record of disciplinary sanctions is kept in the Student Development
files while the student is at Nyack. In accordance with FERPA, college officials, as well as parents, will be involved or notified when appropriate. The College will also involve local law enforcement officials when appropriate.

Illegal possession, use, or distribution of illicit drugs, or illegal use or possession of alcohol is punishable under applicable local, state, and federal law. Penalties include stringent fines, loss of driver’s license, loss of possessions obtained through the profits of or used in the sale or distribution of illegal drugs, and/or imprisonment. Students should also be aware that Title 21 of the U.S. Code, § 845A, provides for increased penalties for those persons who manufacture, sell or distribute narcotics, controlled substances and marijuana within 1,000 feet of a public or private elementary school location or secondary school or public or private college, junior college or university.

Any student who is convicted of violating a criminal drug statute is required to notify the College, including the Student Financial Services Office, within five days of the conviction (including pleas of guilty or nolo contendere).

Help in Overcoming Alcohol and Other Drug Abuse
Students who find that they are struggling with alcohol and other drugs, their use, and the role it plays in the life that God imagines for us are encouraged to seek help under the “Coming Forward Policy.” For students who seek help for substance abuse problems, complete confidentiality will be observed to the limit of the law. Confidential counseling and treatment are available to students through campus Health Services and Counseling Services or by referral to appropriate agencies off-campus. Please contact Counseling Services for more information.

ATTIRE
At Nyack College we seek to provide and encourage a personal and academic experience where focus, respect and pride are always on display. One way to enhance the personal and academic experience, without causing a lack of focus and respect is through a dress code. Personal appearance is important and Nyack College students should dress neatly, appropriately, modestly, and tastefully.

The College also requests of parents and friends that they support and observe dress regulations when they are on campus. Students are encouraged to demonstrate by their dress and appearance a mature Christian attitude and the ability to discern propriety. The College also seeks to prepare students for professional careers where certain standards of dress are required for employment. Part of the educational process, then, is learning to dress appropriately. The following standards and guidelines will assist students in making decisions about their dress and appearance on campus, in class, in Chapel and at all college-sponsored activities, including athletics and formal events.

The items mentioned below are not to be worn to classes Monday-Friday from 8am-9pm or anywhere on campus.

Men
- If wearing a t-shirt as primary shirt, it must be accompanied by an undershirt.
- All pants must be worn at the waist.
- Under garments should be worn at all times, but should not be publicly exposed
- No excessively tight clothing of any type (jeans, shirts, shorts, etc.)
**No tights or spandex are to be worn as the primary garment, this includes Under Armor apparel or any other athletic garment of this nature.**
- Tank tops are not to be worn to class, leadership activities, chapel, or meetings
- No pajama pants
- No du rags or stocking caps
- Sunglasses are not to be worn in classrooms

Women
- Blouses, t-shirts and dresses should not contain plunging neck lines
- Tank tops are not to be worn to class, leadership activities, chapel, or meetings
- No “belly shirts”
- Spaghetti strapped, tube and halter tops are prohibited
- Under garments should be worn at all times, but should not be publicly exposed
- No excessively tight clothing of any type (jeans, shirts/blouses, shorts, etc.)
**No tights or spandex are to be worn as the primary garment (i.e. spandex or tights as pants,) any item of this nature should be accompanied by an additional item long shirt, shorts, dress or skirt. This includes Under Armor apparel or any other athletic garment of this nature.**
- All shirts or dresses with straps need to have a strap that is at least the width of two fingers
- All skirts and shorts (of all types) may not be any shorter than 3 inches above the knee.
- No pajama pants
- No head scarves
- Sunglasses are not to be worn in classrooms

Other items to remember are:
- In the interest of public health, shirts and shoes are to be worn in all public places, indoors and out
Hats should not be worn in Chapel.
Clothing should be appropriate for the occasion.
Clothing should not depict alcohol, tobacco products, drugs/drug paraphernalia, or depict lewd, obscene, pornographic, sexually suggestive, racially or sexually degrading, satanic, occult, or gang-related activities.

The purposes for enacting such changes are to ensure that we prepare you for professional workplace attire. The Mission of Nyack College is to provide a holistic approach to growth and learning. This preparation takes place in many aspects, the least of which is professional dress. Dressing for success is not just a suggestion in practice to start your career, but practice in displaying respect for your career and those that you come in contact with on a daily basis.

**Athletic garments like Under Armor or any spandex is only to be worn on campus while engaging in athletic activity or the field of play. Once the activity is over, it is your responsibility to have a change of clothing that is in line with Nyack College policy.**

BEHAVIOR IN CAFETERIA
Students are expected to follow the rules and regulations set by the cafeteria staff. There are certain realistic expectations that are set that if violated would bar you from restaurant establishments.

*Nyack College students are expected, but not limited to:*
- Show valid Nyack college identification to gain access to the cafeteria.
- Pay for said students own meal, using proper ID card.
- Not fill up outside beverages containers.
- To clean up the table that they or their guests were sitting at prior to vacating the premises.
- Show respect to cafeteria staff, and refrain from disrespectful or abusive language.

The violations mentioned above, as well as any other violations of college policy to take place in the cafeteria may result in loss of cafeteria privileges, as well as disciplinary sanctioning. Loss of cafeteria privileges will be determined by cafeteria staff and upheld by the Student Disciplinary Committee.

CARE OF COLLEGE PROPERTY
Students are liable for damages they cause to college property. Damage to college property that is a result of vandalism, tampering, other intentional destruction, or student-initiated pranks will result in an assessment for labor and materials costs for replacement and/or repair of the property, and referral to the college discipline process.

College property may not be removed from its designated place for any reason without proper authorization. Unauthorized removal of such property will result in the responsible student being charged for the replacement cost of the removed item and may be subject to additional disciplinary sanctions.

Antennae and satellite dishes may not be erected either in the attics or on the ceilings/walls of any building.

CARE OF PERSONAL PROPERTY
The College is not responsible for loss of, theft of, or damage to students’ personal property. Students are responsible for their possessions while on college property and are encouraged to utilize laptop locks and other devices to safeguard their property while using college facilities. The College advises that students carry their own theft and casualty insurance. Often such coverage may exist in parents’ homeowners’ policies or may be added for an additional fee to existing automobile insurance plans. The College cannot be held responsible for theft, vandalism or damage done to vehicles.

CODE OF CONDUCT FOR SPORTS SPECTATORS
NCAA Code of Conduct: The NCAA promotes good sportsmanship by student-athletes, coaches and spectators. We expect your cooperation by supporting all those participating in this competition in a positive manner. Profanity, racial or sexist comments, or other intimidating actions directed at student-athletes, coaches or officials will not be tolerated and are grounds for removal from the site of competition. Nyack College students may be the only example of Christ that opposition schools ever see.

Therefore:
1. **As spectators, we will refrain from booing or yelling at officials during a game, because we are aware of the following:**
   - Such behavior on our part sets a poor example of sportsmanship and our Christian witness.
   - Such behavior reflects negatively on our community, our team, our players and ourselves.
   - If officials do make incorrect calls during a game, the following circumstances usually apply: The number of poor calls usually balances out for both teams. No one is perfect. The officials don’t have the same observation point afforded spectators sitting in the bleachers. An occasional incorrect call seldom affects the outcome of the game. There are more effective channels for correcting poor officiating than verbal abuse during the contest.
   - One warning may be given, further actions will result in removal from facility and/or disciplinary actions.
2. During a game we will refrain from yelling at players on either team, because we are aware of the following:
   - They are young people, not sports professionals, who due to limited playing experience and great enthusiasm may make mistakes.
   - Encouragement and praise should be made in public, and constructive criticism is best made in private.
   - The coach is the best equipped to analyze and correct deficiencies in sports skills. Our attempts to be helpful in this respect may only confuse the players.
   - The golden rule applies: treat other players with the courtesy, respect and consideration which we want other supporters to show our players.

3. At athletic events we will refrain from being argumentative or using abusive language toward supporters of players on the opposing team, because we are aware of the following:
   - We are being judged by our actions and our words. We will always strive to insure that the result of this judgment is the verdict of sportsmanship.
   - We will conduct ourselves in such a courteous and restrained manner, that if called upon to do so, we could line up in front of the bleachers after the game and shake hands with each supporter of the opposing team in the same way the players are expected to do after each contest.

4. If our team loses, we will demonstrate our ability to cope with the loss in both deed and word, because we are aware of the following:
   - In athletics, as in other aspects of life, it is not always possible to win, no matter how supreme the effort.
   - When victory eludes us, we must learn to accept it as graciously as we do our triumphs.
   - It may just be possible that a loss is due to the fact that the opposing team played the game better than our team.
   - The real purpose of sport competition is to have fun, to be able to participate to improve skills, to learn sportsmanship, to develop a sense of responsibility and self-discipline, to develop a group loyalty and comradeship, to learn to compete within established rules, to accept decisions of authorized officials, to seek interpretation or change through the proper channels, and to develop sound minds and bodies.

NOTE: Students who choose to violate this code of conduct will be subject to college disciplinary action and may be referred to local law enforcement authorities.

DANCING
Nyack College has aligned its dancing policy in accordance to its alcohol policy. Therefore Nyack College has a stance of No Social dancing.

To be specific:
   - No Clubbing
   - Students are not to host, in any way assist or promote a party/gathering (on or off campus) that includes dancing. Those living at the location where the party is held may be held responsible as hosts.

Exception:
When the occasion is consistent with celebrations, rituals, or religious traditions (i.e. weddings, etc.) associated with family or a host family. Nyack College has reserved the right to permit social dancing on campus in the following formats:
1. Folk dance, ethnic games, and the use of choreography in drama, musical productions, worship and athletic events.
2. Nyack College Sponsored Dances: Dances at Nyack College, including the selection of music, should be done in a way that upholds the scriptural principles of modesty and respect for others.

All dances will be approved, planned and implemented in consultation with the Dean of Students. Students will be held responsible for their own and their guest's behavior/actions and violations will be sanctioned accordingly within the college judicial system. Dances may have specific behavioral expectations that are more stringent than the guidelines currently in the student handbook (for example, a more specific dress code may be put into effect). In the case of changes to the behavioral expectations, students and their guests will be notified in advance of the event and will be expected to comply with any changes in guidelines.

ENTERTAINMENT
Finally, brothers and sisters, whatever is true, whatever is noble, whatever is right, whatever is pure, whatever is lovely, whatever is admirable - if anything is excellent or praiseworthy - think about such things. –Philippians 4:8

Entertainment plays a huge role in our culture and in the lives of most college students. Our choices in entertainment have the potential to both reflect and shape our character. We encourage students to think carefully about their
entertainment choices in terms of content and in terms of the stewardship of their time and money. We ask that students use the following specific questions to evaluate the potential impact of all media choices:

- Does the primary theme encourage or celebrate vices like sensuality, selfishness, or violence?
- Does the music, movie, or television program help you to ask meaningful questions about life?
- Is sexual promiscuity promoted, encouraged, or used for the sake of humor?
- Does the message of this media show a respect for humanity and human life or is violence used gratuitously?
- Does it glorify the use of profane and demeaning language or include excessive crude or obscene language?

Students may not own, maintain in their possession, or view any sexually explicit video games, music videos, X or NC-17 rated or un-rated programming or videos. If found; these materials will be confiscated. Because copyright laws prohibit the public viewing of movies without “clearance or license for its performance” (17 U.S.C. § 110(1)), videos or DVDs may not be viewed in any public areas on campus except at officially sanctioned college events, where the intent is primarily instructional, and not for recreation or entertainment purposes. Therefore, it is prohibited to connect a video or DVD recorder or player to any college-owned or privately owned television in a public area. Students may view movies with friends in their rooms.

FUNDRAISING SALES BY STUDENTS
Officially sanctioned student campus organizations (or activities) that wish to sell products or services for fundraising purposes on campus must receive approval for the Rockland Campus from the Coordinator of Student Activities and approval in the NYC campus from the Dean of Students prior to advertising or selling.

Commercial solicitation by students is prohibited on campus grounds. Commercial solicitation is defined as the promotion or sale of products, merchandise or services for the personal benefit or profit of individual students or a group of students. Promotion includes the distribution on campus of advertising materials, e-mails, and telephone solicitation.

GAMBLING
Gambling (the exchange of money or goods by betting or wagering, which includes, but is not limited to, sports pools, most raffles, playing cards for money, and online activity) is an unwise use of God-given resources and can become a psychologically addictive and harmful behavior in some people. Therefore, all types of gambling are prohibited on the college campus. Students who engage in gambling activities on campus will be subject to disciplinary action and, in cases where such activity is illegal under New York State Law, may be referred to local law enforcement authorities.

GOOD NEIGHBOR POLICY
Expectations
All students who have been extended the privilege of living on and off campus remain members of the Nyack College community. They are obligated to honor their commitments to Nyack’s community lifestyle expectations as outlined in the Off-Campus Housing Application and the current student handbook. In addition to these college standards, off-campus students are also required to abide by the local laws and ordinances of their communities. It is expected that all students living on and off campus will be good ambassadors of Christ and Nyack College.

In addition to representing Nyack College, as members of this Christian community, we are called to be “salt and light” in the world - this includes our local communities. As such, it is expected that all students will be good neighbors, respectful and considerate of the rights and needs of neighbors, always being sensitive to issues regarding noise, parking, guests, upkeep of dwelling, etc. With regard to these and other “courtesy issues,” it is expected that all students living on and off campus will always defer to the needs of their neighbors in addition to obeying all state and federal laws and local township ordinances. The use, possession, and/or distribution of illegal drugs or alcohol or tobacco are prohibited for Nyack College students living on or off campus while enrolled during the academic year. (See Alcohol and Other Drugs Policy). Off-campus students are responsible for the behavior of their guests. It is also expected that off-campus students will abide by the Sexuality and Relationships policies outlined for all Nyack College students.

Trespassing is defined as unlawful entry, unwarranted or uninvited incursion, as defined by Webster’s Dictionary. All students are expected to refrain and honor state law and college expectations concerning trespassing. Violation of this policy on or off campus will result in a disciplinary hearing and sanctioning upon determination of the hearing.

HARASSMENT
Nyack College will not tolerate any type of sexual offense committed by students, faculty, staff or any individual not belonging to the campus community. Sexual offenses in the State of New York are outlined under Article 130 of the NYS Penal Law. Of particular note is the definition of the term “sexual contact – any touching of the sexual or other intimate parts of a person not married to the actor for the purpose of gratifying sexual desire of either party. It includes the touching of the actor by the victim, as well as the touching of the victim by the actor, whether directly or through clothing.” Committing such offenses can result in lengthy terms of imprisonment and civil action.
HAZING AND PRANKS
All hazing is prohibited, including hazing for engaged couples, Freshman class initiation, athletic teams, personal harassment and all unauthorized physical activities related to initiation. According to New York Penal code §120.16 to 120.18, hazing occurs when “in the course of another person’s initiation or affiliation with any organization, he or she intentionally or recklessly engages in conduct which creates a substantial risk of physical injury to such other person or third person.” Under New York State Law, hazing carries a $1,000 fine and a prison sentence of up to one year. Students participating in hazing will be subject to college disciplinary action and may be referred to local law enforcement authorities.

Students will be held responsible for any circumstances that result from a prank, including financial, time or academic commitments. Students involved in initiating a prank run the risk of civil/criminal prosecution and/or college disciplinary action, if they take, use or damage the property owned by others or by the College.

LOSS OF OFF-CAMPUS HOUSING PRIVILEGE
Students determined to be responsible for violating college community lifestyle expectations and/or federal, state, or local laws will have the privilege of living off campus revoked. This will result in the student’s mandatory return to on-campus housing.

ROLLERBLADES, SCOOTERS, SKATEBOARDS AND BICYCLES
Rollerblades, skateboards, scooters, and bicycles are permitted on campus except within any indoor facility and around their entranceways. Any use must also keep in mind the safety of self and others. Any damage caused to college property by these items will result in assessment for labor and materials costs for replacement and/or repair of the property, and will be charged to the account of the student who causes the damage. Failure to comply with this policy may result in the confiscation of the items.

SEXUALITY AND RELATIONSHIPS

“In Him we live, and move, and have our being.”
-Acts 17:28

God creates us for community and connection. God is constantly reminding us that we - our bodies, our minds, our spirits - are created for relationship with Him and relationship with each other. One of the ways the rift between our selves and our God manifests itself is in tangled, distorted, and altered perspectives of our sexuality, and the roles of physical and sexual intimacy. In the context of marriage for which it was created, sex is a celebration of physical, spiritual, and emotional intimacy and unconditional love between two people who have made a covenant to live together in marriage, and live life “with and for each other” for the remainder of their time on earth.

As a Christian and Missionary Alliance institution, Nyack College affirms the biblical guidelines that sex without marital covenant and commitment (which we affirm to be only within the context of a faithful heterosexual marriage between a man and a woman – see the creation account in Genesis 2; also see Paul’s teachings in 1 Corinthians 7 and Ephesians 5; see also the Christian and Missionary Alliance H-7 at www.cmalliance.org/about/beliefs/perspective/homosexuality) is just a physical transaction - no more capable of mending the broken places than a slap in the face. Yet we live in a world that celebrates casual sex and human conquest as normal and necessary.

The Word of God also identifies character qualities and actions that should not be present in the lives of believers such as abusive anger, malicious jealousy, lust, sexually immoral behavior (including premarital sex, adultery, and homosexuality), impure desires, greed, idolatry, slander, profanity, lying, drunkenness, thievery, dishonesty, and prejudice based on race, sex, or socioeconomic status. We desire to be a Kingdom community - a people that recognizes our need for others and honors that connection in ways that create cohesion instead of division. In light of this desire, it is our policy that:

- All students are to respect the personal boundaries of others, including levels of comfort with touch. A good guideline for most friendships is touch that would be appropriate within a healthy sibling relationship.
- Students in dating relationships are expected to uphold our standard that all sexual activity (including but not limited to sexual intercourse) is reserved for the marital relationship between a husband and a wife and are to refrain from participation in such activity, seeking counsel and accountability from mentors, wise friends outside the relationship, and scripture as a means of upholding this standards. In addition, couples are to keep in mind the sensitivities of others and biblical standards of intimacy when showing public displays of affection, which includes extended kissing, intimate embracing and cuddling, sitting on each other’s lap, sleeping on top of each other etc. This behavior is not to be displayed by any Nyack College student in any public setting. Please note that administrators, faculty, staff, and the student life personnel are instructed to correct and counsel couples in this regard.
- Students who are married are to uphold our standard that all physical, emotional and sexual activity is to be reserved for the marital relationship between a husband and a wife only. Marital fidelity is expected of all married couples. Physical, emotional and sexual involvement with anyone that is not your spouse will not be tolerated. As those in dating relationships, married couples are to keep in mind the sensitivities of others and biblical standards of intimacy when showing public displays of affection, which includes extended kissing, intimate embracing and cuddling, sitting on each other’s lap, sleeping on top of each other etc.
• Only married students may share beds (on or off campus) and living accommodations (off campus). Unmarried students may spend the night in the residence of a member of the opposite sex (off campus) only if a parent or guardian is present. Unmarried students are only permitted to visit the on-campus residence of the opposite sex in accordance with residence halls policies pertaining to open dorm. Under no circumstances should unmarried students spend the evening in the on-campus residence of the opposite sex.

• Students are to refrain from using, possessing, distributing, or supporting pornography, pornographic materials, or materials that objectify men or women in any way, including, but not limited to, movies and television programs, video and computer games, print materials (books, magazines, comic books, photographs), and posters. This includes the use of the College’s computing and networking resources in the viewing or communicating of inappropriate materials in any form.

We encourage students who struggle with issues of sex and sexuality to come forward for support, guidance, and wise counsel. Students who choose to live outside these expectations will be confronted and are subject to disciplinary action. As with all disciplinary matters, the College seeks to be redemptive and restorative in the lives of the individuals involved. Any questions regarding this policy should be directed to the Office of Student Development.

PREGNANCY
When an unmarried student becomes pregnant, the College seeks to respond redemptively. Both the father and the mother of the child are to be treated equally. Proper pre-natal care is considered essential, as are appropriate emotional and spiritual support. Because the College places an inestimable value on the health and wellbeing of the mother, father and child, students who are dealing with a pregnancy are required to disclose the pregnancy to the Dean of Students under the “Coming Forward” policy.

The College reserves the right to prohibit any pregnant student from living in its residence halls or enrolling or continuing to attend classes if there is reasonable evidence that such activities might jeopardize the health of the student or unborn child and/or unduly disrupt the normal operations of the College.

Failure to comply with the above regulations and procedures will result in immediate removal from the residence halls and may result in suspension from classes for the remainder of the semester. Failure to comply with growth contract issued by the SDC may result in suspension.

SOLICITATION OF INVOLVEMENT AND/OR FUNDS
The solicitation of student involvement for events and organizations contrary to the standards of Nyack College is prohibited. The Vice President for Admissions & Marketing must approve any solicitation of funds from within the college community.

THEFT
Unauthorized removal of either personal property belonging to someone else or college property will be considered theft and subject to criminal investigation by local law enforcement authorities, as well as the college disciplinary process. This policy extends to acts of theft that take place on or off campus, if the college is made aware any violator will be subject to the disciplinary process.

VIOLENCE-FREE CAMPUS
All students, staff, and faculty at Nyack College have the right to live, work, study, and grow in an environment free from all forms of violence, whether physical or psychological. As kingdom people, members of the Nyack College community are responsible to foster this environment by reporting any behavior in violation of this policy immediately to appropriate authorities, including Campus Safety Officers, Residence Life Professional Staff, and/or the Dean of Students’ Office.

“Campus environment,” in this case, refers to all property owned or used by the College, as well as all environments where campus activities, such as athletic events, off-campus study trips, and student activities take place. All students, staff, faculty, and visitors to Nyack College are subject to this policy.

The following types of behavior can contribute to an environment that feels unsafe and threatening, will not be tolerated, and will be subject to disciplinary sanctions, including, but not limited to, immediate interim suspension from the College, pending a disciplinary hearing. Some actions may also be subject to criminal prosecution:

• Written, verbal, or physical intimidation, including, but not limited to, any act which intends to frighten or coerce, or interference with a person that prevents that person from conducting her or his customary affairs, or puts that person in fear for her or his safety;

• Disruptive behavior, including, but not limited to, physical assault or threats of physical assault, whether written or verbal and/or any behavior “characterized by unrest or disorder or insubordination” that causes disruption to the day-to-day operations of the campus environment;
• Use of profanity and/or language, offensive statements, materials, or gestures (whether by mail, electronic communication, or personal encounter) that defames the character, dignity, or respect of an individual, ethnicity, or culture;
• Failure to comply with directives of college officials carrying out their assigned duties, including failure to accurately identify oneself when asked by any member of the college staff, faculty, administration or contract employees;
• Possession of hazardous or dangerous materials and/or weapons;
• False reports of fire or other dangerous conditions;
• Creation of a fire hazard or other dangerous condition;
• Bribery or extortion, including any attempt, whether direct or indirect, to persuade others using written, verbal, or physical threats;
• Sexual harassment, assault, or any uninvited behavior of a sexually explicit nature;
• Stalking;
• Any other activity which interferes with campus safety, civility, or environmental health.

Confidentiality
Confidentiality of complaints and parties will be preserved to the greatest extent possible, understanding that the College may have an obligation to take some action even if the complainant is reluctant to proceed. Parties and witnesses to a complaint are also expected to maintain confidentiality of the matter, understanding that they will often not have all the facts and that they could impair the investigation by divulging information to persons outside of the investigatory process.

Non-Retaliation and False Claims
The College prohibits retaliation against persons who in good faith report violations of this policy or cooperate in an investigation. The College also prohibits the filing of knowingly false or misleading reports and providing knowingly false or misleading information in an investigation. Discipline or other action can result from either of these acts in violation of this policy.

Hostile Environment Harassment
Hostile Environment Harassment is the most common kind of harassment. It occurs when repeated offensive behavior or comments create an unpleasant or intimidating environment. This includes offensive statements, materials or gestures (whether by mail, electronic communication or personal encounter) that defame the character, dignity or respect of an individual, ethnicity or culture. Such behavior will not be tolerated and will be subject to disciplinary sanctions. Hostile Environment Harassment may also involve sexual comments or inappropriate touching on a one-time basis.

Sexual Harassment
Harassment on the basis of sex is a violation of New York State Law and the Federal Civil Rights Act. It is the policy of Nyack College to prohibit sexual harassment of its employees and students in any form. In maintaining this policy, the College seeks to assert basic Christian precepts, to affirm ethical standards universally accepted in the workplace and classroom, and uphold existing law. No practice or behavior that constitutes sexual harassment will be tolerated.

Sexual harassment is essentially a display of power intended to intimidate, coerce, embarrass or degrade another person. Usually the harasser has power over the victim (such as a supervisor over a subordinate or a larger person over one of smaller stature), and seeks to exploit unfairly that differential in power. In any form, such behavior undermines the atmosphere of trust and collegiality that Nyack College seeks to foster and is therefore unacceptable.

Unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature when (1) submission to such conduct is made either explicitly or implicitly a term or condition of a student’s employment or academic progress; (2) submission to or rejection of such conduct is used as a basis for academic or employment decisions affecting the student, or (3) such conduct has the purpose or effect of substantially interfering with a student’s work or academic performance or creating an intimidating, hostile, or offensive work or academic environment is illegal and immoral.

Any student who believes that he/she has been the recipient of harassment is strongly encouraged to report the alleged occurrence(s) as soon as possible to a representative of the College with whom the student feels comfortable discussing the matter (e.g., Residence Hall Director, Advisor, Student Development Staff member, etc.). The representative will then contact the Dean of Students if the alleged harasser is a student. If the alleged harasser is an employee of the College or a vendor/contractor of the College, the representative will contact the academic head at the respective campus. Every effort will be made to ensure confidentiality in dealing with the situation, although a strict confidentiality cannot be guaranteed. All allegations of sexual harassment will be taken seriously and thoroughly investigated, with appropriate support for and respect of the alleged victim. If it is determined that an intentionally false accusation of sexual harassment has been made, this too will be investigated thoroughly and treated seriously.

Counseling and other support services are available to any victim of sex offenses through the Counseling Services Department in Boon Campus Center on the Nyack Campus and numerous public and private agencies in Rockland
County. Informational resources and materials may be obtained at the Campus Safety Office, Counseling Services Department and Health Services Department.

Any violation of this policy shall result in disciplinary action including, but not limited to, warning, reprimand, probation, suspension, expulsion or dismissal. Retaliation against an individual for bringing a sexual harassment complaint is prohibited by law and will lead to further disciplinary action. Nothing in this policy shall preclude a student from seeking redress through external legal proceedings.

**Sexual Assault and Date Rape**

Sexual assault and date rape are extreme forms of sexual harassment. The use of threat or force to obtain sexual contact, including sexual intercourse, includes any of the following: (1) any intentional, nonconsensual touching or threat or attempt to touch an intimate body part of another person; (2) unwanted, inappropriate disrobing of another person or purposeful exposure of one's genitals to another; (3) forcing, or attempting to force, any other person to engage in sexual activity of any kind. By definition, a person who is intoxicated, unconscious, mentally impaired, or threatened is unable to give consent. Sexual assault and date rape are handled under the policies described under SEXUAL HARASSMENT.

**Stalking**

Nyack College describes stalking as any behaviors or activities occurring on more than one occasion that collectively instill fear in the victim, and/or threaten her or his safety, mental health, or physical health.

Such behaviors and activities may include, but are not limited to, the following:

- Non-consensual communication, including face-to-face, telephone calls, voice messages, text and instant messages or e-mails, written letters, unwanted gifts, etc;
- Threatening or obscene gestures;
- Pursuing or following;
- Surveillance or other types of observation;
- Trespassing;
- Vandalism;
- Non-consensual touching

*These offenses may result in additional charges.*

Stalking behavior will not be tolerated. Incidents occurring on or off campus are subject to college discipline when such actions materially affect the learning environment or operations of the College.

Stalking is a crime under New York State law. Incidences of stalking outside New York State may be admissible in court, if it is relevant to the case and may be punishable as a Class B misdemeanor or a class D felony. Legal options available to victims of stalking include reporting to the local police, seeking a remedy through civil proceedings, and/or utilizing the campus disciplinary process.

If you believe you are being stalked, or if you have some questions about behavior that is frightening, even if it has only happened once, follow these steps for assistance:

- Call Nyack College Campus Safety @ x7191 OR 845-222-8812
- File a police report
- If you know the identity of the stalker, inquire about the possibility of obtaining a restraining order
- Keep a journal of everything that occurs, including dates, places and times of events. When the communication is electronic, save voicemails, e-mails, text and instant messages
- Tell your friends, roommates, and employer about the stalking
- If you live on campus, let your Residence Life Staff person know about the behavior
- If you are receiving annoying or threatening phone calls, keep a record of the time, date and message you receive