## APPLICATION PROCEDURES

### DOCTOR OF MINISTRY PROGRAM

You have just taken the first step in your journey towards completing a Doctor of Ministry degree at ATS. Please use this as a guide to help you complete your application. Each piece of information we receive is carefully reviewed as we seek to help you discern God's calling.

### PLEASE USE THE FOLLOWING CHECKLIST AS YOU COMPLETE YOUR APPLICATION:

#### REQUIREMENTS FOR DOCTOR OF MINISTRY DEGREE:

- Completed and Signed Application
- $50.00 Non-Refundable Application Fee
- Christian Experience Statement, including a description of three years of full-time ministry experience following completion of an MDIV or equivalent.
- Formal proposal exploring a possible doctoral project
- Academic Reference
- Church or Organization Reference
- Official Transcript of MDIV or equivalent indicating a 3.0 GPA on a 4.0 scale
  - (International transcripts must be submitted to World Education Services)
- Immunization Records

#### INTERNATIONAL STUDENT

Complete the requirements above and submit the following additional items.

- TOEFL score: 213 CBT or 83 IBT School Code: 2560
- International graduate transcript submitted to World Education Services

Alliance Theological Seminary reserves the right to request a personal interview with any applicant.

### COMPUTER LITERACY

Students will use an online environment for a portion of their learning. Technology skills are necessary for successful completion of the program. Applicants to the program should be able to: send and receive e-mail, open or send an e-mail attachment, conduct research using the Internet, use Microsoft Word, and download files. Students are required to have access to a computer and the Internet.

### NOTICE OF NONDISCRIMINATORY POLICY

Alliance Theological Seminary does not discriminate on the basis of race, color, national and ethnic origin, age, sex, or handicap in admission, participation, or employment in campus programs or activities. The programs are operated in compliance with Title IX of the Education Amendments of 1972, Section 506 of the Rehabilitation Act of 1973, Title VI of the Civil Rights Acts of 1964, and all other relevant statutes and regulations.
Three years of full-time ministry experience following completion of an MDIV or equivalent is a requirement for admission to the D.Min. program.

To document your experience, you must submit a 2-3 page typed Christian Experience Statement/Ministry Resume and include the items listed below. Please include your name, address and phone number at the top of the essay.

1. Ministry positions held including title, responsibilities, years at position, and time/hours required (i.e., 50 hours per week, 1 day per week).
2. Events and influences that developed your walk of faith.
3. How the D.Min. program fits into God’s call on your life.
4. What you visualize your ministry/profession looking like five years after graduation.
5. Any additional information that you feel is pertinent.

The D.Min. program includes the design and completion of a written doctoral level project which addresses both the nature and the practice of ministry. The project should identify a specific concern in ministry, organize an effective research model, utilize appropriate resources and evaluate the results, as well as reflect depth of theological insight in its relation to ministry. The project should make a contribution to the practice of ministry as judged by professional standards and in relation to the purpose of the program, and have potential for application in other contexts of ministry.

A requirement for admission to the D.Min. program is a proposal for the doctoral project. Using the Turabian Author-Date option (also referred to as parenthetical references and reference list or social sciences format), write a formal paper exploring a possible doctoral ministry-focused final project.

Please consider the following guidelines:

1. Select a significant issue or problem in ministry that is proportional to available resources.
2. Include a concise statement of the ministry need, problem or challenge (who, what and how). State the target audience, location, importance of the topic, and reason(s) for your interest in the subject.
3. The proposal should be 5 pages and contain an annotated bibliography of 7-10 sources that may be used in your project.